

SOCIAL SERVICE APPLICATION PHYSICAL AND SEXUAL ABUSE SUPPLEMENT

1. Does your staff (paid and volunteer) employment application include questions about whether the individual has ever been convicted for any crime, including sex-related or child-abuse related offense? Yes____ No____
2. Does your state permit you to do criminal background investigations? Yes____ No____. If yes, do you routinely request and receive such background investigations? Yes____ No____
3. Do you verify employment related references? Yes____ No____ If yes: by telephone?____ in person?____
4. Does your organization conduct a personal interview? Yes____ No____
5. Do you discuss at staff orientation, physical/sexual abuse and how to recognize the signs, what to do if a client/child reports someone has abused/molested him/her? Yes____ No____
6. Do you have a plan of supervision that monitors staff in day-to-day relationships with clients/children? Yes____ No____
7. Do you have a crisis management plan for dealing with the staff personnel, victim, parents, authorities, and media, if you have an incident of abuse/molestation? Yes____ No____
8. How does the applicant handle allegations of child abuse (sexual or physical) in the residential facilities? _____

9. Have you ever had an incident which resulted in an allegation of physical/sexual abuse? Yes____ No____
If yes, in a separate attachment please describe in detail each incident and include:
 - a. Date allegations were made
 - b. Number of claimants
 - c. Date of settlement
 - d. Defense costs
 - e. Indemnity costs

Signature of Applicant: _____

Printed Named and Title: _____